## PAPERWORK REDUCTION ACT

## **CHANGE WORKSHEET**

Agency/Subagency		OMB Control Number
U.S. Department of Education Office of English Language Acquisition		1885-0554
	Enter only items that change Current Record	New Record
Agency form number(s)		
Annual reporting and record keeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically		
Total annual hours	50	40
Difference		10
Explanation of difference		10
Program Change		
Adjustment		
Annual reporting and record keeping cost burden (in thousands of dollars)		
Total annualized capital/startup costs		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference		
Program Change		
Other change** After careful review of 101 grantee submissions using the previous form, it was concluded modifications were necessary. There will be no additional burden from these changes.  1. Instructions and Examples: Instructions, table shells, and examples for <i>GPRA</i> measures are now provided for grantees before the data collection form.  2. Cover Sheet: The cover sheet has been formatted to allow the grantee to type in the document electronically.  3. Section A-FLAP Information: Project specific information, such as, languages taught, grades taught, and tests administered for foreign language proficiency, have been moved from this section to section B1.  4. Section B-FLAP <i>GPRA</i> Data: Section B has been revised and split into two subsections: Section B1 and B2. In subsection B1, grantees are to report on specific components for <i>GPRA</i> Measures 1.1, 1.2, 2.1, and 2.2. Grantees will no longer have to perform calculations for the average minutes of instruction per week. The Program Office will calculate the project-level and program-level values for these <i>GPRA</i> measures. In subsection B2, grantees are to report data for <i>GPRA</i> Measure 3.1. Grantee descriptions of specific project objectives pertaining to foreign language proficiency have been moved to the Explanation of Progress in this subsection from Section C.		
Signature of Senior Officer or designee:	Date:	For OIRA Use
Rus 1 Stt	9/9/09	